

# 2024 Waiver of Group Health Benefits

**Employee Name** (please print full name):

**Employee ID Number** (4-digit employee PIN)

For the plan year effective January 1, 2024, I am waiving coverage for:

- Myself
- Spouse/Domestic Partner
- Dependents(s):

If selecting Dependent(s), please list their name(s):

I am waiving coverage due to:

- My preference not to have coverage
- Coverage under my spouse's/domestic partner's plan
- Coverage under my parent's plan
- Other coverage

This other coverage is:

- Employer-sponsored Group Plan
- Individual policy
- Medicare
- COBRA
- TRICARE
- Medicaid

**Special Enrollment Notice and Certification** – Please review and sign below if you wish to waive (decline) coverage

By signing below, I certify that I have been given an opportunity to apply for coverage for myself and my eligible dependents, if any. I am declining enrollment as indicated above. I understand that, if I am declining enrollment for myself or my eligible dependents (including my spouse) because of other health insurance or group health plan coverage, I may be able to enroll myself and my eligible dependents in this plan if I lose, or my eligible dependents lose, eligibility for that other coverage (or if another employer stops contributing towards my or my eligible dependents' other coverage).

I understand that I must request enrollment no more than 30 days after the date the other health plan coverage ends (or after another employer stops contributing toward other coverage). If I do not do so, I will not be able to enroll until my employer's next annual open enrollment period.

In addition, I understand that if I have a newly eligible dependent as a result of marriage, birth, adoption, or placement for adoption, I may be able to enroll myself and my eligible dependent(s). However, I must request enrollment within 30 days after the marriage, birth, adoption, or placement for adoption.

I understand that in order to request special enrollment or obtain more information, I should contact my group administrator.

Employee Signature

Date

Please return this completed form to Janis Williamson in Human Resources.